

First Presbyterian Church
2019 Endowment Grant Request Information
The 1843 Fund
www.fpcspartanburg.org

The 1843 Fund: The Endowed Funds of First Presbyterian Church of Spartanburg

FPC's endowed funds are comprised of over 30 different funds collectively called The 1843 Fund. Our endowment has been built up by the gifts of "faithful stewards" which strengthen the ongoing work of the church. Just as annual stewardship giving is a chance to return to God a portion of our annual income, contributions to the endowment provide a means to share the accumulated gifts which God provides us as a durable support for FPC ministries, missions, and outreach.

Grant Request

As members of FPC, you have the opportunity to make grant request from the endowed funds of The 1843 Fund that align with our overall mission and make a direct impact on our church, local community, and/or our missions strategy. The Session is responsible for designating the use of endowed funds as part of its overall mission and budgetary responsibilities.

The Grant Process

- The attached form must be submitted in its entirety to Lynise Clarke at lclarke@fpcspartanburg.org.
- The grant request will be sent to the appropriate church committee for evaluation.
- If the grant request is recommended by the church committee for additional evaluation, then the request will be sent to the Finance Committee.
- If the grant request is recommended by the Finance Committee, then the request will be sent to the Session for ultimate approval.
- If the request is not approved at any point in the process, then a letter will be sent to the member explaining the decision.
- Please expect a 30 to 45-day process from grant submission to a final decision for approval.

Questions?

If you have questions or concerns about the process, please feel free to contact Lynise Clarke at lclarke@fpcspartanburg.org.

First Presbyterian Church
2019 Endowment Grant Request Form
The 1843 Fund
www.fpcspartanburg.org

Please complete the information on this form in its entirety. You may respond by e-mail (lclarke@fpcspartanburg.org) or mail to:

First Presbyterian Church
ATTN: Lynise Clarke
393 E. Main St.
Spartanburg, SC 29302

1. NAME OF FPC CHURCH MEMBER REQUESTING GRANT: _____

2. ORGANIZATION/GRANT RECEIPIENT INFORMATION

a. ORGANIZATION NAME:

b. CONTACT PERSON FOR THIS ORGANIZATION:

c. CONTACT PERSON MAILING ADDRESS:

d. CONTACT PERSON PHONE NUMBER:

e. CONTACT PERSON E-MAIL ADDRESS:

f. NAME OF PAID DIRECTOR (if applicable): _____

3. PROGRAM OR SERVICE AREA INFORMATION:

On another sheet of paper, please provide a brief description of the program or service area you would like First Presbyterian to support in 2019 to include the following:

1. Overview and mission of organization that grant will go to:
2. Specific description of the program, project, or initiative that grant will support:
3. Overall budget of the program, project, or initiative:
4. Time period of project and disbursement of funds
5. Other FPC resources (e.g. people, physical spaces, etc.) that will be used/needed for project
6. Goals of project and how impact of project will be measured

Additional Information

AMOUNT REQUESTED FROM FIRST PRESBYTERIAN CHURCH: \$ _____,

Other Information - Please attach any pertinent information that would aid in the evaluation of this grant request (i.e. project description, information on the organization, organization financial statements, etc...):

Please Note:

- A Form 990 may also be requested later in the grant review process
- Any grant request for funding from the endowed funds of The 1843 Fund are separate and apart from grant requests made to the Mission Committee (which are funded directly from the Mission Budget).

For Internal Use Only - Approval Process

	<u>Received</u>	<u>Date</u>	<u>Approved</u>	<u>Date</u>
Grant Request				
Appropriate Committee				
Finance Committee				
Officer Council				
Session				

For Internal Use Only - Post Approval

	<u>Sent</u>	<u>Date</u>	<u>Funds Disbursed</u>	<u>Date</u>
Communication - Member				
Request Funded				